

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**



**YOUTH SERVICES COMMISSION
Administered By
Inter Agency Council of Human Services**

98 Market Street, Salem, New Jersey 08079
Telephone: 856-935-7510 x 8314 Facsimile: 856-935-7747

Jean Kuhl
Chairperson

Jim Whitt
Vice-Chairperson

YOUTH SERVICES COMMISSION and JUVENILE CRIME ENFORCEMENT COALITION

Meeting Attendance: January 2th, 2019

Voting Roll Call:

Armando Gonzalez	Salem County Probation
Christine Graves for Lauren Snyder	FCIU
Chuck Goldstein	CGS-CMO
Gabrielle Hall	Public Defender
Glen Donelson	Mid-Atlantic States
Greg Wolf	Family Court
Jack Swain	Salem Vo-Tech
Jean Kuhl	Community Advocate
Jennifer Rodriguez	YAP
Jim Whitt	Ranch Hope
Lionel Woodley	CGS-FSO
Lois Kawajiri	Salem County Probation
Ron Hudak	CGS-CMO
Sarah Kuhl	Rutgers Southern Regional
Travis Paul for John Stranahan	Penns Grove PD

Non-Voting Guests:

Ed Ramsay	Community Resident
Frank Carozza	Youth Services Coordinator
Justin Caruso	Robin's Nest
Priscilla Ocasio-Jimenez	Pittsgrove Middle School
Rosemarie Cuevas	Substance Abuse Navigator

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**

I). Call to Order-

The meeting was called to order at 12:30PM by Co-Chair Jim Whitt. Welcome and introductions were made around the room.

II). Approval of the Minutes-

A motion to approve the minutes from December 5, 2018 was made by Armando Gonzalez with a second from Jack Swain. Motion passed with all in favor.

III). Jean's Gems- (Jean Kuhl)

Chair Jean Kuhl welcomed all and encouraged the Commission to pick one positive word and say it out loud to keep focused on your goals for the New Year.

IV). Committee Reports:

Planning and Allocations – (Ron Hudak)

No Report.

Quality Assurance – (Armando Gonzalez)

Frank has submitted the 2019 Monitoring schedule below:

<u>Date/Time:</u>	<u>Location:</u>	<u>Program(s):</u>
Friday, February 8 th 2019 <u>11:00AM-1:00PM</u>	Pittsgrove Middle School 1082 Almond Rd. Pittsgrove, NJ 08318	<u>P.R.I.D.E</u> <u>Renaissance</u>
Friday, February 15 th 2019 <u>10:00AM-12:00PM</u>	Quinton Township Middle School 8 Robinson St. Quinton, NJ	<u>Culture Club</u>
Friday, February 15 th 2019	Youth Advocate Programs (YAP)	<u>Pay It Forward</u>

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**

<u>1:00PM-3:30PM</u>	603 N. Broadway Woodbury, NJ 08096	
Thursday, February 21 st <u>1:30-3:30 PM</u>	Penns Grove High School 334 Harding Highway Penns Grove, NJ 08069	<u>Shining Stars</u>
Thursday, February 28 th <u>1:00PM-4:00PM</u>	Robin's Nest 42 Delsea Dr. South Glassboro, NJ 08028	<u>Connect II</u> <u>Grounded!</u> <u>Cognitive Life Skills</u>
<u>TBD</u>	Cumberland County First Step Clinic 70 West Broad St. Bridgeton, NJ 08302	<u>Drug and Alcohol Treatment</u>

V). JET – (Greg Wolf)

Greg reported that the JETS will be meeting will be held on January 8th, 2018 at noon. The Risk screening tool has been implemented as of 1-1-2019, and aims to reform how youth are put into detention. Currently, there are some computer issues that are currently being resolved regarding the tool.

VI). Coordinator's Report – (Frank Carozza)

Frank reported that all 2018 site visits have now been completed with YAP's visit concluded on 12-19-2018.

-There have been (4) submissions for the School-based Life-enhancement grants. The planning committee now intends to meet in the coming weeks to review the submissions.

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**

-2019 Award letters have been sent to all vendors along with 1st-3rd quarter payments. 2019 Contracts are still be reviewed by Purchasing, and will be submitted to vendors when Freeholder approved after restructuring.

- The System Partner Survey is complete and will be distributed in late February 2019.

- 2019 Conflict of Interest forms have been passed out to all Youth Services Members for completion. Please list your designee then sign and return forms to Frank.

-The (2) CY2019 JDAI programs have been approved by the JJC. The B.R.I.D.G.E Program (\$68,488.00) and Probation Enrichment (\$ 45,512.00) will be voted on today.

VII). JJC Liaison Report- (Spencer Young)

No report.

VIII). Provider Reports

A). Robin's Nest Programming- (Justin Caruso)

- Breaking Limits Program- Served (5) Youth and has concluded 2018 programming.
- Connect II Program- Currently serving (0) youth with (5) open slots for service.
- Grounded- Currently serving (3) youth.
- Cognitive Skills Program- Graduated (5) youth for the Fall Cycle and have begun recruiting for the February Spring cycle.

B). YAP- (Jennifer Rodriquez)

- -Year to date has served (21) youth. Currently wrapping up (6) youth: (1) Disposition, (2) Diversion and (3) Prevention Youth. YAP is currently continuing community service and PATTS programming.

C). Quinton Township School- (Frank Carozza for Stu Potter)

- (41) Students served with programming set to continue in 2019.

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**

D). Pittsgrove Middle School- (Frank Carozza for Priscilla Ocasio-Jimenez)

- P.R.I.D.E- (152) Students Served with programming set to continue in 2019.
- Renaissance (Anti-Gang) - 506 Youth Served with programming set to continue in 2019.

E). Penns Grove High School- (Frank Carozza for Sharon Riley)

- (39) Youth Served and is currently spent down for the year and has been renewed for 2019.

F). Salem County GPS Program- (Frank Carozza)

- Currently serving (4) youth with programming set to continue in 2019.

VIII). JDAI Report – (Armando Gonzalez)

-Armando reported that the Probation Enrichment Program has an anticipated start date of March 2019. On December 19th, Burlington County will be hosted a statewide JDAI meeting that featured the B.R.I.D.G.E program components and curriculum as a spotlighted program for innovations. The presentation went well, and generated interest on how to model the B.R.I.D.G.E program throughout all county Vo-Techs within NJ.

IX). Salem County Law Enforcement Report- No Report.

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**

XXI). Old Business- None

X). New Business-

- A motion was made by Jean Kuhl with a second from Frank Carozza to approve the 2019 JDAI (B.R.I.D.G.E) and Probation Enrichment Programs:

Armando Gonzalez	Salem County Probation	ABSTAIN
Christine Graves for Lauren Snyder	FCIU	YES
Chuck Goldstein	CGS-CMO	YES
Gabrielle Hall	Public Defender	YES
Glen Donelson	Mid-Atlantic States	ABSTAIN
Greg Wolf	Family Court	ABSTAIN
Jack Swain	Salem Vo-Tech	ABSTAIN
Jennifer Rodriguez	YAP	YES
Jim Whitt	Ranch Hope	YES
Lois Kawajiri	Salem County Probation	ABSTAIN
Ron Hudak	CGS-CMO	YES
Sarah Kuhl	Rutgers Southern Regional	YES
Travis Paul for John Stranahan	Penns Grove PD	YES
		(8) Yes -(0) No-(5) Abstain

*The motion passed with (8) Yes, (0) No, and (5) Abstentions.

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**

XI). Announcements-

-Volunteer and nominations and were opened for the 2019 YSC By-Laws, Planning, Allocations and Monitoring committees. Below are the affirmed members as of January 2, 2019:

Bylaws/Membership/Legislative:

Chair: Glen Donelson (VWT) **Co-Chair:** Chuck Goldstein (V)

Armando Gonzalez (V)	Ron Hudak (V)
Justin Caruso (V)	Jean Kuhl (V)
Priscilla Ocasio-Jimenez (V)	Melanie Ernest (V)
Frank Carozza (NV)	Spencer Young (NV)

***Planning Committee:**

Chair: Ron Hudak (VWT) **Co-Chair:** Jerry Ogelsby (V)

Armando Gonzalez (V)	Dr. Priscilla Ocasio-Jiménez (V)	
Chuck Goldstein (V)	Sarah Kuhl (V)	
Ed Ramsay (V)	Jennifer Rodriquez (V)	
Melanie Ernest (NV)	Frank Carozza (NV)	Spencer Young (NV)

***Allocations Committee:**

Chair: Ron Hudak (VWT) **Co-Chair:** Jerry Ogelsby (V)

Armando Gonzalez (V)	Sarah Kuhl (V)	
Chuck Goldstein (V)		
Melanie Ernest (NV)	Frank Carozza (NV)	Spencer Young (NV)

**Salem County Youth Services Commission Meeting Minutes
January 2, 2019**

***Monitoring Committee:**

Chair: Kiandra Anthony (VTW)

Co-Chair: Armando Gonzalez (V)

Brenda Goins (V)

Sarah Kuhl (V)

Jean Kuhl (V)

Greg Wolf (V)

Ed Ramsay (V)

Spencer Young (NV)

Frank Carozza (NV)

Melanie Ernest (NV)

Steering Committee

Chair: Jean Kuhl

Chair: Glen Donelson

Chair: Kiandra Anthony (Armando Gonzalez)

Chair: Ron Hudak

XXII). Adjournment-

*A motion to adjourn was made by Chuck Goldstein with a second from Ron Hudak. Motion passed with all in favor.

The meeting was adjourned at 12:54 PM

The next Salem County Youth Services meeting is scheduled for Wednesday, February 6th, 2019, at 12:30PM.

Location: St. John's Parrish Hall 76 Market St. Salem, NJ 08079.

Respectfully Submitted,

Frank Carozza